



**Indiana Pro Bono Commission**  
230 East Ohio Street, Suite 200  
Indianapolis, IN 46204

**Indiana Bar Foundation**  
230 East Ohio Street, Suite 200  
Indianapolis, IN 46204

## **COMBINED 2003 DISTRICT REPORT, 2005 PRO BONO GRANT APPLICATION, AND 2005 PLAN**

**Pro Bono District** One

**Applicant:** Judith H. Stanton, Esq., Plan Administrator, Indiana First Judicial District Pro Bono Committee, Inc..

**Mailing Address:** 651 E. Third St., PO Box 427

**City:** Hobart, **IN** **Zip:** 46342-2447

**Phone:** 219-945-1799 (toll-free: 866-945-1799) **Fax:** 219-945-0995

**E-mail address:** probono@hobartlaw.net **Website address:** n/a/

**Judicial Appointee:** The Honorable William E. Davis, Judge, Lake Superior Ct. #2

**Plan Administrator:** Judith H. Stanton, Esq.

**Names of Counties served:** Jasper, Lake, LaPorte, Newton, Porter, Pulaski, Starke

**Number of registered attorneys in county:** Jasper 25, Lake: 1127, LaPorte 137, Newton 14, Porter 268, Pulaski 16, Starke 16 **in district:** 1477

**Percentage of volunteer attorneys who accepted a pro bono case in 2003 per registered attorneys in county:** Jasper: 36%; Lake: 7%; LaPorte: 12%; Newton: 14%; Porter: 5%; Pulaski: 19%; Starke: 25%. **in district:** 11%

**Percentage of volunteer attorneys who have not yet accepted a pro bono case in 2003 per registered attorneys in county:** Jasper: 4% ; Lake: 3.8% ; LaPorte: 26% ; Newton: 14% ; Porter: 8% ; Pulaski: 44% ; Starke: 25% **in district:** 8%

**Amount of grant received for 2004:** \$58,000.00

**Amount of grant (2003 & prior years) projected to be unused as of 12/31/04:** -0-

**Amount requested for 2005:** \$83,044.00

|   |
|---|
| <b>PRO BONO DISTRICT NUMBER <u>One</u> LETTER OF REPRESENTATION</b> |
|---|

**The following representations**, made to the best of our knowledge and belief, are being provided to the Indiana Pro Bono Commission and Indiana Bar Foundation in anticipation of their review and evaluation of our funding request and our commitment and value to our Pro Bono District.

**Operation under Rule 6.5**

In submitting this application for funding, this district is representing itself as having a Pro Bono Plan, which is pursuant to Rule 6.5 of the Indiana Rules of Professional Conduct. The plan enables attorneys in our district to discharge their professional responsibilities to provide civil legal pro bono services; improves the overall delivery of civil legal services to persons of limited means by facilitating the integration and coordination of services provided by pro bono organizations and other legal assistance organizations in our district; and ensures access to high quality and timely pro bono civil legal services for persons of limited means by (1) fostering the development of new civil legal pro bono programs where needed and (2) supporting and improving the quality of existing civil legal pro bono programs. The plan also fosters the growth of a public service culture within the our district which values civil legal pro bono publico service and promotes the ongoing development of financial and other resources for civil legal pro bono organizations.

We have adhered to Rule 6.5 (f) by having a district pro bono committee composed of:

- A. the judge designated by the Supreme Court to preside;
- B. to the extent feasible, one or more representatives from each voluntary bar association in the district, one representative from each pro bono and legal assistance provider in the district, and one representative from each law school in the district; and
- C. at least two (2) community-at-large representatives, one of whom shall be a present or past recipient of pro bono publico legal services.

We have determined the governance of our district pro bono committee as well as the terms of service of our members. Replacement and succession members are appointed by the judge designated by the Supreme Court.

Pursuant to Rule 6.5 (g) to ensure an active and effective district pro bono program, we:

- A. prepare in written form, on an annual basis, a district pro bono plan, including any county sub-plans if appropriate, after evaluating the needs of the district and making a determination of presently available pro bono services;
- B. select and employ a plan administrator to provide the necessary coordination and administrative support for the district pro bono committee;
- C. implement the district pro bono plan and monitor its results;
- D. submit an annual report to the Commission; and

- E. forward to the Pro Bono Commission for review and consideration any requests which were presented as formal proposals to be included in the district plan but were rejected by the district committee, provided the group asks for review by the Pro Bono Commission.

### **Commitment to Pro Bono Program Excellence**

We also understand that ultimately the measure of success for a civil legal services program, whether a staffed or volunteer attorney program, is the outcomes achieved for clients, and the relationship of these outcomes to clients' most critical legal needs. We agree to strive for the following hallmarks which are characteristics enhancing a pro bono program's ability to succeed in providing effective services addressing clients' critical needs.

- 1. Participation by the local bar associations and attorneys.** The associations and attorneys believe the program is necessary and beneficial.
- 2. Centrality of client needs.** The mission of the program is to provide high quality free civil legal services to low-income persons through volunteer attorneys. Client needs drive the program, balanced by the nature and quantity of resources available.
- 3. Program priorities.** The program engages in a priority-setting process, which determines what types of problems the program will address. Resources are allocated to matters of greatest impact on the client and are susceptible to civil legal resolution. The program calls on civil legal providers and other programs serving low-income people to assist in this process.
- 4. Direct representation component.** The core of the program is direct representation in which volunteer attorneys engage in advocacy on behalf of low-income persons. Adjunct programs such as advice clinics, pro se clinics and paralegal assistance are dictated by client needs and support the core program.
- 5. Coordination with state and local civil legal providers and bar associations.** The programs work cooperatively with the local civil legal providers. The partnerships between the civil legal providers and the local bar association results in a variety of benefits including sharing of expertise, coordination of services, and creative solutions to problems faced by the client community.
- 6. Accountability.** The program has mechanisms for evaluating the quality of service it provides. It expects and obtains reporting from participating attorneys concerning the progress/outcome of referred cases. It has the capability to demonstrate compliance with requirements imposed by its funding source(s), and it has a grievance procedure for the internal resolution of disputes between attorneys and clients.
- 7. Continuity.** The program has a form of governance, which ensures the program will survive changes in bar leadership, and has operational guidelines, which enable the program to survive a change in staff.
- 8. Cost-effectiveness.** The program maximizes the level of high quality civil legal services it provides in relationship to the total amount of funding received.

**9. Minimization of barriers.** The program addresses in a deliberate manner linguistic, sensory, physical and cultural barriers to clients' ability to receive services from the program. The program does not create undue administrative barriers to client access.

**10. Understanding of ethical considerations.** The program operates in a way which is consistent with the Rules of Professional Conduct; client confidentiality is assured and conflicts of interest are avoided. The staff and volunteers are respectful of clients and sensitive to their needs.

**11. ABA Standards.** The program is designed to be as consistent with the ABA Standards for Programs Providing Civil Pro Bono Legal Services to Persons of Limited Means as possible.

No events, shortages or irregularities have occurred and no facts have been discovered which would make the financial statements provided to you materially inaccurate or misleading. To our knowledge there is nothing reflecting unfavorably upon the honesty or integrity of members of our organization. We have accounted for all known or anticipated operating revenue and expense in preparing our funding request.

We agree to provide human-interest stories promoting Pro Bono activities in a timely manner upon request of the Indiana Bar Foundation or Indiana Pro Bono Commission. We further agree to make ourselves available to meet with the Pro Bono Commission and/or the Indiana Bar Foundation to answer any questions or provide any material requested which serves as verification/source documentation for the submitted information.

**Explanation of items stricken from the above Letter of Representation:**

N/A

**It is understood that this Letter does not replace the Grant Agreement or other documents required by the Indiana Bar Foundation or Indiana Pro Bono Commission.**

**Signatures:**

\_\_\_\_\_  
**Judicial Appointee Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Plan Administrator Signature**

\_\_\_\_\_  
**Date**

## 2005 PLAN SUMMARY

- 1. Please write a brief summary of the 2005 grant request. Please include information regarding your district's planned activities. The grant request should cover needs to be addressed, methods, target audience, anticipated outcomes, and how past difficulties will be addressed.**

District One continues to have the second highest poverty population in the state. Our most basic need is for volunteers to accept the cases which we receive. Outreach does not seem to be a problem as we receive a steady stream of calls and referrals from all seven counties. Although in 2003 we achieved a 50% increase over 2002 in the number of volunteers who actually accepted or worked on a case and increased our panel of volunteers by 40%. we still cannot place all the requests received. Moreover, in order to meet our 2004 budget our Plan Administrator voluntarily reduced her time and compensation to 4/5. We also reduced other routine expenditures due to the reduction in available funds and expected exhaustion of our carryover funds which sustained us through 2003. We would like to return our Administrator to full-time as soon as additional funds become available.

In 2005 we will continue our efforts to recruit attorneys, law firms, and hopefully government and corporate attorneys to assist either by taking a case or at least participating in pro se or other clinics and to recognize and honor the volunteers accordingly. Thus, for as long as funds are available, we essentially plan to continue our current Plan, which can be summarized as:

1. Continue attorney recruitment, collaborating with our several bar associations and the ILS offices in our District;
2. Collaborate with our courts to assist pro se litigants;
3. Collaborate with social service agencies, domestic violence shelters, etc. to reach out to clients in need of legal assistance
4. Continue litigation support, CLE opportunities, and other recognition for our volunteers.

Our proposed 2005 budget to support this plan reflects the actual expenditures we have in 2004, both IOLTA and non-IOLTA, but with full instead of one-half rent. 2004 donations so far total \$9337.50 and we do not expect any additional substantial donations at this time. Since donations are not something we can confidently budget for, we cannot guarantee effective operations throughout 2005 if the IOLTA allocation is less than requested or a supplementary allocation does not become available in timely fashion.

## 2003 REPORT OF VOLUNTEER LAWYER CASES IN DISTRICT ONE

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 6A. Please list each attorney only once in the volunteer lawyer column but complete one line for each pro bono case for that attorney.

### Definitions:

Case: A legal matter referred to and accepted by a pro bono attorney volunteer.

Volunteer Lawyer: An attorney who has rendered pro bono service to at least one low-income client during the year or accepted a pro bono referral from the identified program. This does not include attorneys who are on the list of pro bono volunteers but who have never taken a case. The case numbers do not include cases screened, only cases actually referred to a pro bono attorney.

Case Type: Please use the abbreviations listed in Indiana Supreme Court Administrative Rule 8(B)(3)

**Name of Pro Bono Provider** (includes legal service provider, court, plan administrator, bar association, and other organizations): Indiana First Judicial District Pro Bono Committee, Inc

**IOLTA funding accounts for** 78.02 % of total pro bono provider budget.

| Volunteer Lawyer Name | County | Year Case Accepted | Year Case Closed | Number of Hours | Case Type |
|-----------------------|--------|--------------------|------------------|-----------------|-----------|
| Blaney, Daniel        | Jasper | 2003               | 2003             | 1               | DR        |
| Comingore, Richard    | Jasper | 2003               | 2003             | 66              | DR        |
|                       | Jasper | 2002               | 2003             | 10.10           | DR        |
| Dumas, Bruce          | Jasper | 2003               | 2003             | 12              | DR        |
| Lakin, James R.       | Jasper | 2003               |                  |                 | CC        |
| Potter, John          | Jasper | 2003               | 2003             | 8.25            | DR        |
|                       | Jasper | 2003               | 2003             | 6.10            | DR        |
|                       | Jasper | 2003               |                  |                 | NFP       |
|                       | Jasper | 2003               | 2003             | 12              | UEB       |
|                       | Jasper | 2003               | 2003             | 11              | DR        |
| Riley, Michael        | Jasper | 2002               | 2003             | 10              | DR        |
| Sammons, Wm.          | Jasper | 2003               |                  |                 | CC        |
|                       | Jasper | 2003               | 2003             | 2.8             | DR        |
|                       | Jasper | 2003               |                  |                 | CC        |
| Tonner, Ned           | Jasper | 2003               |                  |                 | DR        |
|                       | Jasper | 2002               | 2003             | 0.25            | DR        |
| Walton, Earl D.       | Jasper | 2003               | 2003             | 3               | NFP       |
|                       | Jasper | 2003               | 2003             | 11              | NFP       |
|                       | Jasper | 2003               | 2003             | 3               | NFP       |
|                       | Jasper | 2003               | 2003             | 8               | NFP       |
|                       | Jasper | 2003               | 2003             | 13              | NFP       |

|                        |        |      |      |        |            |
|------------------------|--------|------|------|--------|------------|
|                        | Jasper | 2003 | 2003 | 3.4    | DR         |
|                        | Jasper | 2002 | 2003 | 0.25   | DR         |
| Alpert, Jonathan       | Lake   | 2001 | 2003 | 7      | CC         |
| Angel, J. Douglas      | Lake   | 2003 | 2003 | 6.35   | DR         |
| Baker, David E.        | Lake   | 2002 |      |        | CC         |
| Bates, Mark            | Lake   | 2002 | 2003 | 1      | CC         |
| Battle-Cashwell, Vicki | Lake   | 2001 | 2003 | 12     | DR         |
|                        | Lake   | 2001 |      |        | DR         |
|                        | Lake   | 2001 |      |        | DR         |
| Bilse, Scott           | Lake   | 2001 |      |        | GU         |
| Bosch, Michael         | Lake   | 2002 | 2003 | 0.25   | CC         |
|                        | Lake   | 2002 | 2003 | 0.5    | CC         |
| Brasovan, George       | Lake   | 2003 |      |        | DR         |
|                        | Lake   | 2002 | 2003 | 1      | DR         |
| Breclaw, Marge         | Lake   | 2003 | 2003 | 12     | DR         |
| Brown, Jim B.          | Lake   | 2003 |      |        | MF         |
| Carmouche, Hamilton    | Lake   | 2002 | 2003 | 4      | CC         |
| Casbon, Beth           | Lake   | 2003 |      |        | DR         |
| Cohen, Melissa         | Lake   | 2003 | 2003 | 40     | DR         |
|                        | Lake   | 2003 | 2003 | 60     | DR         |
|                        | Lake   | 2003 | 2003 | 30     | DR         |
| Cohen, Stephen         | Lake   | 2003 |      |        | DR         |
| Crabtree II, Wm.       | Lake   | 2003 |      |        | CC         |
|                        | Lake   | 2002 | 2003 | 6      | CC         |
| Dabertin, David        | Lake   | 2003 | 2003 | 1      | CC         |
| Demange, Julie         | Lake   | 2002 | 2003 | 12.25  | DR         |
| Deppe, Michael         | Lake   | 2003 |      |        | SC         |
|                        | Lake   | 2003 |      |        | DR         |
|                        | Lake   | 2003 |      |        | CC         |
| Dittrich, Wm           | Lake   | 2003 |      |        | DR         |
|                        | Lake   | 2003 |      | 5      | DR         |
| Donaldson, Marc        | Lake   | 2003 |      |        | DR         |
|                        | Lake   | 2002 | 2003 | 1      | DR         |
| Dubovich, Deborah      | Lake   | 2003 |      |        | LLT        |
|                        | Lake   | 2003 | 2003 | 5.8    | DR         |
|                        | Lake   | 2003 | 2003 | 229.75 | Cl. Action |
| Dull, John             | Lake   | 2003 |      |        | DR         |
|                        | Lake   | 2001 | 2003 | 30     | CC         |
| Enslen, Charles        | Lake   | 2003 |      |        | CC         |
|                        | Lake   | 2003 | 2003 | 3      | LLT        |
| Enslen, Wm. T.         | Lake   | 2003 | 2003 | 8.5    | CC         |
| Fisher, Lori           | Lake   | 2003 |      |        | CC         |
|                        | Lake   | 2002 | 2003 | 5      | CC         |
| Flores, Fred           | Lake   | 2003 | 2003 | 4      | DR         |
| Freeman-Wilson, Karen  | Lake   | 2003 |      |        | CC         |
| Fugate, Kenneth        | Lake   | 2003 | 2003 | 6      | CC         |
| Funk, Cordell          | Lake   | 2003 |      |        | MF         |
|                        | Lake   | 2003 |      |        | DR         |
| Galvin, Margaret       | Lake   | 2001 |      |        | ES         |

|                      |      |      |      |       |    |
|----------------------|------|------|------|-------|----|
| Gielow, Christian    | Lake | 2001 | 2003 | 4     | DR |
| Gioia, Dan           | Lake | 2003 |      |       | DR |
|                      | Lake | 2003 | 2003 | 1.2   | DR |
| Giorgi, Geoffrey     | Lake | 2003 |      |       | DR |
|                      | Lake | 2002 | 2003 | 6.5   | GU |
| Green, Gina          | Lake | 2002 | 2003 | 6.9   | DR |
| Grimmer, Edw.        | Lake | 2003 |      |       | DR |
|                      | Lake | 2003 |      |       | DR |
| Gross, Derla         | Lake | 2002 |      |       | DR |
| Hallett, Denise      | Lake | 2003 | 2003 | 5     | CC |
| Hallett, Thomas      | Lake | 2003 |      |       | DR |
|                      | Lake | 2003 | 2003 | 10    | DR |
|                      | Lake | 2001 | 2003 | 9     | DR |
| Halpin, Michael      | Lake | 2002 | 2003 | 15    | CC |
|                      | Lake | 2002 | 2003 | 2     | CC |
|                      | Lake | 2002 | 2003 | 1     | CC |
|                      | Lake | 2002 | 2003 | 1     | CC |
| Hammond, Lynn        | Lake | 2003 | 2003 |       | DR |
|                      | Lake | 2003 |      |       | DR |
|                      | Lake | 2002 | 2003 |       | DR |
|                      | Lake | 2002 | 2003 | 6.75  | DR |
| Harris, Willie       | Lake | 2003 |      |       | CC |
|                      | Lake | 2001 | 2003 | 15    | CC |
| Haughee, Michael     | Lake | 2003 |      |       | JP |
| Hawkins, Calvin      | Lake | 2003 |      |       | CC |
|                      | Lake | 2003 | 2003 | 20    | CC |
|                      | Lake | 2003 |      |       | CC |
| Heaphey, Lenore      | Lake | 2002 |      |       | CC |
| Hill, Reva           | Lake | 2003 | 2003 | 7     | DR |
|                      | Lake | 2003 | 2003 | 12    | DR |
|                      | Lake | 2003 | 2003 | 10    | DR |
| Hoffman, Thomas      | Lake | 2002 | 2003 | 30.75 | DR |
| Hoham, Julia         | Lake | 2003 |      |       | CC |
| Hughes, John         | Lake | 2002 | 2003 | 6     | DR |
|                      | Lake | 2001 | 2003 | 6     | DR |
| Irak, Joseph         | Lake | 2003 | 2003 | 0.25  | CC |
| Ivanovich, Roseann   | Lake | 2003 |      |       | JC |
| Jones, Angela Bryant | Lake | 2003 | 2003 | 1     | CC |
|                      | Lake | 2003 | 2003 | 3.5   | CC |
| Jones, Wm. Clyde     | Lake | 2003 |      |       | CC |
| Kavadias, Tula       | Lake | 2003 |      |       | DR |
| Kelly, Jeanne        | Lake | 2001 | 2003 | 5     | CC |
| Kelly, John          | Lake | 2002 | 2003 | 11    | DR |
| Knish, Andrea        | Lake | 2003 | 2003 | 45    | DR |
| Kompier, Nels        | Lake | 2002 | 2003 | 0.5   | CC |
| Komyatte, Richard    | Lake | 2003 |      |       | ES |
| Kopko, A.J.          | Lake | 2002 | 2003 | 3     | CC |
| Kozlowski, Susan     | Lake | 2003 | 2003 | 24.3  | DR |



|                      |      |      |      |       |     |
|----------------------|------|------|------|-------|-----|
| Kraemer, Andrew      | Lake | 2002 |      |       | CC  |
| Krajewski, James     | Lake | 2003 | 2003 | 30    | NFP |
|                      | Lake | 2003 | 2003 | 30    | NFP |
| Kray, Gerald         | Lake | 2003 |      |       | DR  |
| Kuechenberg, Cheryl  | Lake | 2003 |      |       | DR  |
|                      | Lake | 2003 |      |       | DR  |
|                      | Lake | 2003 | 2003 | 14.8  | DR  |
|                      | Lake | 2003 | 2003 | 14.45 | DR  |
|                      | Lake | 2003 | 2003 | 21.5  | Med |
|                      | Lake | 2003 | 2003 | 4     | CVS |
|                      | Lake | 2002 |      |       | DR  |
|                      | Lake | 2002 | 2003 | 33.26 | DR  |
|                      | Lake | 2001 |      |       | DR  |
| Kuzemka, Alice       | Lake | 2003 |      |       | DR  |
|                      | Lake | 2003 |      |       | DR  |
| Leonard Jr., Paul    | Lake | 2001 | 2003 | 20    | DR  |
| Levinson, Donald     | Lake | 2003 |      |       | CC  |
| Lewis, Robert        | Lake | 2003 | 2003 | 0.25  | CC  |
| Lewis-Shannon Inga   | Lake | 2003 | 2004 |       | DR  |
|                      | Lake | 2002 | 2003 | 0.25  | DR  |
| Longer, Wm. J.       | Lake | 2003 |      |       | MF  |
| Maish, Stephen       | Lake | 2003 |      |       | CC  |
|                      | Lake | 2001 | 2003 | 1.4   | CC  |
| Malkowski, Lynn      | Lake | 2003 |      |       | DR  |
| Marshall, Kevin      | Lake | 2002 |      |       | GU  |
|                      | Lake | 2002 | 2003 | 7     | CC  |
| Martinez, Frank      | Lake | 2002 | 2003 | 37.8  | DR  |
| Matthews, Gary       | Lake | 2003 | 2003 | 6.6   | MF  |
| McCafferty, James T. | Lake | 2003 | 2003 | 20    | CVS |
| McDowell Jr., Dock   | Lake | 2002 | 2003 | 0.25  | GU  |
| Mysliwy, Patrick     | Lake | 2002 | 2003 | 15.3  | CC  |
|                      | Lake | 2001 | 2003 | 3.4   | CC  |
| O'Donnell, Thomas C. | Lake | 2003 |      |       | DR  |
|                      | Lake | 2002 | 2003 | 12    | CVS |
| Padove, Burton A.    | Lake | 2003 | 2003 | 15    | DR  |
|                      | Lake | 2003 |      |       | DR  |
| Page, T. Edward      | Lake | 2003 |      |       | MF  |
| Pangere, Kerri       | Lake | 2003 |      |       | DR  |
|                      | Lake | 2002 | 2003 | 16    | DR  |
| Parent, Bruce        | Lake | 2003 | 2003 | 14    | DR  |
| Pierson, Joyce       | Lake | 2003 | 2003 | 10    | CC  |
| Place, Stephen       | Lake | 2002 | 2003 | 8.25  | DR  |
| Prasco, Tony         | Lake | 2003 | 2003 | 10    | NFP |
| Rees, Patricia       | Lake | 2003 |      |       | EU  |
| Ritzi, Joni          | Lake | 2002 | 2003 | 15    | CC  |
| Rohrer, Melissa      | Lake | 2003 | 2003 | 20    | DR  |
|                      | Lake | 2002 | 2003 | 0.5   | DR  |
|                      | Lake | 2002 | 2003 |       | DR  |
| Rucinski, Thomas     | Lake | 2003 |      |       | DR  |

|                         |         |      |      |      |     |
|-------------------------|---------|------|------|------|-----|
| Schlesinger, P. Jeffrey | Lake    | 2003 |      |      | DR  |
| Schmidgall, Christopher | Lake    | 2003 |      |      | CC  |
|                         | Lake    | 2003 |      |      | CC  |
| Schwerd, Robert         | Lake    | 2003 |      |      | DR  |
| Selund, Robert          | Lake    | 2003 | 2003 | 0.25 | DR  |
|                         | Lake    | 2003 |      |      | SC  |
|                         | Lake    | 2003 | 2003 | 6    | SC  |
| Sircar, Keka            | Lake    | 2003 |      |      | DR  |
| Smith, C.J.             | Lake    | 2003 | 2003 | 22   | MF  |
|                         | Lake    | 2003 | 2003 | 10   | DR  |
| Stankiewicz, J.J.       | Lake    | 2003 |      |      | DR  |
|                         | Lake    | 2002 |      |      | DR  |
| Stanton, Judith H.      | Lake    | 2002 | 2003 | 5    | MF  |
|                         | Lake    | 2001 |      |      | JC  |
| Stassin, Larry          | Lake    | 2003 | 2003 | 0.25 | DR  |
|                         | Lake    | 2003 | 2003 | 0.25 | UEB |
|                         | Lake    | 2003 |      |      | DR  |
| Stigler, Lemuel         | Lake    | 2003 | 2003 | 36.5 | DR  |
|                         | Lake    | 2003 | 2003 | 25   | DR  |
|                         | Lake    | 2003 | 2003 | 30   | JC  |
|                         | Lake    | 2003 | 2003 | 10   | JC  |
|                         | Lake    | 2003 | 2003 | 50   | JC  |
| Swope, Jill             | Lake    | 2003 | 2003 | 25.5 | DR  |
|                         | Lake    | 2003 | 2003 | 60   | DR  |
|                         | Lake    | 2002 |      |      | DR  |
| Szczepanski, Deborah    | Lake    | 2003 |      |      | DR  |
| Szilagyi, Robert        | Lake    | 2003 |      |      | DR  |
| Tebik, Richard S.       | Lake    | 2001 | 2003 | 16   | CC  |
| Tiller, Nancy Moore     | Lake    | 2002 | 2003 | 21   | DR  |
| Vawter, Richard         | Lake    | 2003 | 2003 | 4.5  | SC  |
|                         | Lake    | 2002 | 2003 | 2.75 | CC  |
|                         | Lake    | 2001 | 2003 | 1    | CC  |
| Weiss, Garry A.         | Lake    | 2003 | 2003 | 11   | CC  |
|                         | Lake    | 2002 | 2003 | 10   | CC  |
| Wells, Cheryl Baysinger | Lake    | 2003 |      |      | DR  |
| Whitten, Dan            | Lake    | 2003 | 2003 | 0.25 | CVS |
| Wilson, David           | Lake    | 2003 |      |      | DR  |
| Wolter, Richard         | Lake    | 2003 |      |      | CC  |
| Wyatt, Rebecca          | Lake    | 2003 |      |      | MF  |
|                         | Lake    | 2003 | 2003 | 1.8  | EU  |
| Yoon, Stacia            | Lake    | 2001 | 2003 | 12   | CC  |
| Arness, Larry           | LaPorte | 2003 |      |      | GU  |
|                         | LaPorte | 2003 |      |      | GU  |
| Baugher, Donald E.      | LaPorte | 2003 |      |      | DR  |
| Bergerson, Michael      | LaPorte | 2003 | 2003 | 5    | DR  |
| Earnst, Kurt            | LaPorte | 2003 |      |      | DR  |
| Espar, John             | LaPorte | 2003 | 2003 | 7.5  | GU  |
| Flynn, Elizabeth        | LaPorte | 2003 |      |      | DR  |
| Forker, W.              | LaPorte | 2003 |      |      | DR  |

|                      |         |      |      |      |      |
|----------------------|---------|------|------|------|------|
| Fox, Mary Lou        | LaPorte | 2003 |      |      | DR   |
| Herrbach, Wm.        | LaPorte | 2003 | 2003 | 3    | DR   |
| Howes, Ralph         | LaPorte | 2003 |      |      | DR   |
| Janes, Wm.           | LaPorte | 2003 |      |      | DR   |
| Johnson, Kathryn     | LaPorte | 2003 |      |      | DR   |
| Lake, John           | LaPorte | 2003 | 2003 | 0.25 | CC   |
| Link, John           | LaPorte | 2003 |      |      | SC   |
| Nelson Jr., Wm.      | LaPorte | 2002 | 2003 | 8.15 | DR   |
| Sirugo, David        | LaPorte | 2003 | 2003 | 0.25 | CC   |
| Szilagi, Robert      | LaPorte | 2003 |      |      | DR   |
| Transki, Barbara     | LaPorte | 2003 | 2003 | 1    | NFP  |
|                      | LaPorte | 2003 | 2003 | 1    | NFP  |
|                      | LaPorte | 2002 | 2003 | 1    | CC   |
| Burkhart, Glen D.    | Newton  | 2003 |      |      | DR   |
|                      | Newton  | 2002 | 2003 | 15   | DR   |
| Morrison, Joseph     | Newton  | 2003 | 2003 | 6.3  | GU   |
| Brooks, David A.     | Porter  | 2003 |      |      | CC   |
|                      | Porter  | 2002 | 2003 | 8    | CC   |
| Busse, Richard       | Porter  | 2003 | 2003 | 15.5 | CC   |
|                      | Porter  | 2003 | 2003 | 10.5 | CC   |
|                      | Porter  | 2001 |      |      | DR   |
| DuBois, David        | Porter  | 2003 | 2003 | 0.25 | CC   |
| Evans, Don           | Porter  | 2003 | 2003 | 5    | CC   |
| Gambill, Janice      | Porter  | 2003 | 2003 | 0.25 | DR   |
| Gingerich, Elizabeth | Porter  | 2003 | 2003 | 20   | NFP  |
|                      | Porter  | 2003 | 2003 | 45   | NFP  |
|                      | Porter  | 2003 | 2003 | 45   | NFP  |
| Harper, Robert       | Porter  | 2003 | 2003 | 2    | DR   |
| Hartman, Duane       | Porter  | 2003 | 2003 | 6    | DR   |
| Langer, Michael      | Porter  | 2003 |      |      | DR   |
| Mack, David A.       | Porter  | 2003 | 2003 | 4    | GU   |
|                      | Porter  | 2003 |      |      | GU   |
| Melion, Walter       | Porter  | 2002 | 2003 | 5    | CC   |
| Shaw, Jeff           | Porter  | 2003 | 2003 | 8    | CVS  |
| Wagenblast, Scott    | Porter  | 2003 |      |      | DR   |
| Wischmeyer, Martha   | Porter  | 2002 | 2003 | 7.8  | DR   |
| Zembillas, Harry     | Porter  | 2003 |      |      | CC   |
| Hizer, Alan          | Pulaski | 2003 |      |      | DR   |
| Tankersley, Kevin    | Pulaski | 2003 | 2003 | 16.9 | DR   |
|                      | Pulaski | 2003 | 2003 | 5    | NFP  |
|                      | Pulaski | 2003 | 2003 | 20   | DR   |
|                      | Pulaski | 2003 | 2003 | 7    | DR   |
|                      | Pulaski | 2003 | 2003 | 40   | DR   |
|                      | Pulaski | 2003 | 2003 | 5    | DR   |
|                      | Pulaski | 2003 | 2003 | 5    | DR   |
| Welker, Mary         | Pulaski | 2002 | 2003 | 15   | Misc |
|                      | Pulaski | 2003 | 2003 | 2    | EU   |
|                      | Pulaski | 2003 | 2003 | 4    | NFP  |
|                      | Pulaski | 2003 | 2003 |      | GU   |

|  |         |                       |                   |                       |                       |
|--|---------|-----------------------|-------------------|-----------------------|-----------------------|
| Bedrock, Martin<br>Geisler, David M.<br><br><br><br><br><br><br>Gudeman, Leroy<br>Hine, Cassandra<br>Traylor-Wolfe, Lisa | Pulaski | 2003                  | 2003              |                       | GU                    |
|  | Starke  | 2003                  | 2003              | 1                     | CC                    |
|  | Starke  | 2003                  | 2003              | 3                     | CC                    |
|  | Starke  | 2003                  | 2003              | 15                    | CC                    |
|  | Starke  | 2003                  | 2003              | 15                    | CC                    |
|  | Starke  | 2003                  |                   | 2                     | CC                    |
|  | Starke  | 2003                  | 2003              | 13                    | Misc.                 |
|  | Starke  | 2003                  | 2003              | 3                     | DR                    |
| <b>TOTAL: 165</b>  |         |                       | <b>TOTAL: 279</b> | <b>172</b>            | <b>TOTAL: 2025.81</b> |
|  |         |                       |                   |                       |                       |
| <b>OVERALL TOTAL: 165</b>  |         | <b>OVERALL TOTAL:</b> | <b>172</b>        | <b>OVERALL TOTAL:</b> | <b>2025.81 hours</b>  |

## 2003 REPORT OF VOLUNTEER LAWYER LIMITED INFORMATION ACTIVITY IN DISTRICT ONE

This limited legal information chart can include activities such as pro se clinics and call-in or walk-in informational services.

Please attach additional pages for each pro bono provider that receives IOLTA funding, whether directly or indirectly, in your district. See the sample additional pro bono provider page 7A. Please list each attorney only once in the volunteer lawyer column but complete one line for each type of legal information activity for that attorney.

**Name of Pro Bono Provider** (includes legal service provider, court, plan administrator, bar association, and other organizations): Indiana First Judicial District Pro Bono Committee. Inc.

| Volunteer Lawyer Name       | County     | Type of Activity | Number of Hours |
|-----------------------------|------------|------------------|-----------------|
| Bolling, Barbara            | Lake       | MLK Day 2003     | 2               |
| Bullock, Bryan K.           | Lake       | MLK Day 2003     | 2               |
| Boswell, Diane R.           | Lake       | MLK Day 2003     | 2               |
| Carmona, Gail               | Lake       | MLK Day 2003     | 2               |
| Clark, Eric Oden            | Lake       | MLK Day 2003     | 2               |
| Coleman, Tracey A.          | Lake       | MLK Day 2003     | 2               |
| Davis, Judge Wm. E.         | Lake       | MLK Day 2003     | 6               |
| Englebrecht, Kay            | Lake       | MLK Day 2003     | 2               |
| Enslen, Wm. T.              | Lake       | MLK Day 2003     | 6               |
| Flores, M. Elizabeth        | Lake       | MLK Day 2003     | 2               |
| Freeman-Wilson, Karen       | Lake       | MLK Day 2003     | 2               |
| Funk, R. Cordell            | Lake       | MLK Day 2003     | 2               |
| Green, Gina                 | Lake       | MLK Day 2003     | 2               |
| Hall, Ricardo               | Lake       | MLK Day 2003     | 2               |
| Holcomb Jr., Noah           | Lake       | MLK Day 2003     | 2               |
| Jarrett, Jerry T.           | Lake       | MLK Day 2003     | 6               |
| Longer, Judge Wm. J.        | Lake       | MLK Day 2003     | 4               |
| Lyles, Darnail              | Lake       | MLK Day 2003     | 2               |
| McCafferty, James T.        | Lake       | MLK Day 2003     | 2               |
| Padove, Burton A.           | Lake       | MLK Day 2003     | 2               |
| Schab, Thomas J.            | Lake       | MLK Day 2003     | 2               |
| Sencabaugh, Patricia A.     | Lake       | MLK Day 2003     | 2               |
| Stanton, Judith H.          | Lake       | MLK Day 2003     | 10              |
| Taylor, Bessie              | Lake       | MLK Day 2003     | 2               |
| Vawter, Richard             | Lake       | MLK Day 2003     | 2               |
| Zirkle, Frederick A. (Tony) | Lake       | MLK Day 2003     | 2               |
| McGrath, Kevin              | LaPorte    | MLK Day 2003     | 2               |
| Osborn, David               | LaPorte    | MLK Day 2003     | 2               |
| Rutkowski, Thomas J.        | LaPorte    | MLK Day 2003     | 2               |
| Sheerin, J. Charles         | LaPorte    | MLK Day 2003     | 2               |
| Arness, Larry               | LaPorte    | MLK Day 2003     | 2               |
| Baer, Kelly A.              | St. Joseph | MLK Day 2003     | 2               |

|                     |        |              |     |
|---------------------|--------|--------------|-----|
| Banks, Bradley I.   | Porter | MLK Day 2003 | 2   |
| Beck, Lisa          | Porter | MLK Day 2003 | 2   |
| Collins, Marci      | Porter | MLK Day 2003 | 2   |
| Hand, Jennifer L.   | Porter | MLK Day 2003 | 2   |
| Lyp, Patrick        | Porter | MLK Day 2003 | 2   |
| Massa, Teresa A.    | Porter | MLK Day 2003 | 2   |
| Mejia, Diane        | Porter | MLK Day 2003 | 2   |
| Schmidt, Barbara J. | Porter | MLK Day 2003 | 2   |
| Trowbridge, Wm. S.  | Porter | MLK Day 2003 | 2   |
| Wrage, Jeffrey S.   | Porter | MLK Day 2003 | 2   |
|                     |        |              |     |
|                     |        |              |     |
|                     |        |              |     |
| TOTAL: 42           |        |              | 104 |
| OVERALL TOTAL: 42   |        |              | 104 |

## 2003 REPORT

**Please list your District's 2003 activities--including committee meetings, training, attorney recognition, marketing and promotion--in chronological order.**

| <u><b>Date</b></u> | <u><b>Activity</b></u>   |
|--------------------|--|
| 1/06               | <b>Board Meeting</b> , Lake Circuit Court  |
| 1/18               | Martin Luther King Holiday: "Talk to a Lawyer" at four locations in Lake County  |
| 2/12               | Letters to Ind. Supreme Court Rules Committee suggesting pro bono changes to oath.   |
| 4/01-30            | Promotional letters and meetings re May recognition event at Lake, Porter, LaPorte, Jasper, Pulaski and Starke county bar associations and Women Lawyers Association.  |
| 4/07               | <b>Annual Meeting</b> , at Lake Circuit Court  |
| 4/10-12            | Equal Justice Conference, Portland, OR   |
| 5/01-31            | Pro Bono Attorneys Recognition Month proclaimed in all 7 counties and by Mayors of Gary and East Chicago.  |
| 5/1                | LaPorte Law Day, Pro Bono Resolution proclaimed at Circuit Court   |
| 5/10               | Pro Bono Column in LCBA Minute Sheet   |
| 5/15               | Recruitment and recognition letter to all Lake County lawyers  |
| 5/27               | <b>First Annual Attorney Recognition Event: Pro Bono at the Ballpark:</b> This event included a reception and awards ceremony presided over by Chief Justice Shepard, who also was invited by the newly minted Gary SouthShore RailCats team to throw out the ceremonial first pitch and to sing "Take Me Out to the Ballgame" during the 7 <sup>th</sup> inning stretch at what was their 2 <sup>nd</sup> home game in the new stadium and proved to be their first home victory and home runs. Appellate Judges Margret Robb and Patricia Riley attended along with members of the judiciary and attorneys from all 7 of our counties, their families and friends, totaling almost 100. The Committee announced the establishment of the first annual Richard P. Komyatte "Access to Justice Award" of which the first recipients were Komyatte, Paul Leonard, & Bill Enslin, who were and continue to be instrumental in both the consolidation and operation of the Indiana Legal Services program and in the planning and implementation of IOLTA and the First District plan. Also honored were Attorneys C.J. Smith and Tim Galvin Jr for their work on behalf of the Hammond Soup Kitchen as it evolved into a full-fledge day shelter. Outstanding Volunteer awards were also given for more than 50 hours of pro bono work or support of the pro bono project to bar associations and/or attorneys from each county. |
| 6/9                | <b>Board Meeting</b> , at Lake Circuit Court   |
| 6/23               | Planning Subcommittee – 2002 report/2004 Plan  |
| 7/18               | Attend Volunteer Advocates for Seniors Program kick-off meetings   |
| 8/19               | Attend proposed Rules presentation by ISBA committee, re Rule 6.5  |
| 9/10               | MLK Day Planning Conference Call   |
| 9/17               | Attend LCBA meeting to promote Rule 6.5 changes  |
| 9/30               | Participation in ISBA Pro Bono Committee   |
| 10/6               | <b>Board Meeting</b> at Lake Circuit Court   |
| 10/7               | MLK Day Planning Conference Call   |
| 10/10              | Pro Bono Column in LCBA Minute Sheet   |
| 10/23-24           | Pro Bono Administrator's Retreat and ISBA fall meeting   |
| 10/27              | Attend Indiana Catholic Conference legislative review conference   |
| 11/10              | Pro Bono Column in LCBA Minute Sheet   |
| 11/17              | <b>Budget Subcommittee</b> meeting at Attorney Komyatte's office   |
| 11/20              | <b>Final Budget Subcommittee</b> meeting at Attorney Komyatte's office   |
| 12/04              | <b>Recruitment Subcommittee</b> meeting at Lake Superior Court, Room Two   |
| 12/17              | MLK CLE for volunteers Pulaski County  |
| 12/18              | MLK CLE for volunteers Lake County   |
| 12/19              | MLK CLE for volunteers LaPorte County  |





## 2003 REPORT

**Please provide a short summary of how the provision of pro bono service is coordinated in your district, including the intake process, the relationships of pro bono providers in the district, how referrals are made, and how reporting is done.**

We do the pro bono recruiting and referrals for the counties in our district on behalf of the ILS offices in Gary, Hammond, Crown Point, South Bend and Lafayette. The ILS staff does the intakes for those cases and then forwards the information to our office. We also receive and support referrals directly from courts, social service agencies, domestic violence shelters, other attorneys, and from the Lake Circuit Court Domestic Relations Bureau. We take applications by telephone and have a toll-free number for all counties in our district. We do the follow-up tracking, reporting, and supportive services. Our Plan Administrator also advises and/or refers persons to other services where a pro bono attorney is not needed or unavailable.

**Please describe any special circumstances, including difficulties encountered, affecting your District's 2003 implementation of its plan.**

Our major difficulty, as always, is in finding enough attorneys to accept the number of requests for pro bono assistance, especially in family law cases.

Additionally, our efforts to recruit volunteers for a pilot pro se assistance project at Lake Circuit Court met with great apathy in 2003, but seems to be perking up in 2004 with the establishment of 2 family courts in Lake County, each of which is interested in organizing pro se assistance.

Emerging difficulties result from the reduction in the IOLTA funds which caused us to forgo spending some of our 2003 budget for outreach and other related items in order to roll over what we could towards 2004 basic operations.

It should also be noted that in addition to the case hours reported for cases closed in 2003, A total of **527.88 additional hours** were donated on cases which did not conclude during that year, plus the **104 hours** contributed at the January 2003 "Talk to a Lawyer Today" Martin Luther King Holiday event and the additional time spent by our Administrator in planning and organizing that event on behalf of the ISBA.

**Thus the total attorney hours donated by District One attorneys in 2003 is 2643.69. At an average fee of \$150.00 per hour this is a value of \$396,553.50.**

**Last but not least, our Plan Administrator screened and advised a total of 70 additional persons who contacted or were referred to us but were not referred to volunteer attorneys.**

# **BUDGETS FOR 2003, 2004 AND 2005 *FOR IOLTA FUNDS ONLY***

| <b>Cost Category</b>                   | <b>2003<br/>actual ex-<br/>penditures</b> | <b>2003<br/>Budget</b> | <b>2004<br/>actual<br/>expendi-<br/>tures<br/>(6/30/04)</b> | <b>2004<br/>Budget</b> | <b>2005<br/>Budget</b> |
|--|---|------------------------|---|------------------------|------------------------|
| <b>A. Personnel<br/>Costs</b>          |   |                        |   |                        |                        |
| 1. Plan Admin-<br>istrator             | 70,000                                    | 70,000                 | 21,845.66   | 43,691.20              | 56,000                 |
| 2. Paralegals                          | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| 3. Others                              | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| 4. Employee<br>benefits                | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| a. Insurance                           | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| b. Retirement<br>plans                 | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| c. Other (tax)                         | 5,354.88                                  | 5,650.00               | 1,671.19  | 3,342.37               | 4,284.00               |
| <b>5. Total Per-<br/>sonnel Costs</b>  | <b>75,354.72</b>                          | <b>75,650.00</b>       | <b>23,516.85</b>  | <b>47,033.58</b>       | <b>60,284.00</b>       |
| <b>B. Non-<br/>Personnel<br/>Costs</b> |   |                        |   |                        |                        |
| 1. Occupancy                           | 9,600.00                                  | 9,600.00               | 1,872.48  | 3,120.80               | 9,600.00               |
| 2. Equipment<br>rental/Service         | 466.85                                    | 600.00                 | -0-   | 390.10                 | 500.00                 |
| 3. Office sup-<br>plies                | 1,908.03                                  | 1500.00                | 680.16  | 1,460.40               | 2,000.00               |
| 4. Telephone                           | 3,047.97                                  | 3,500.00               | 1,137.09  | 2,340.60               | 3,000.00               |
| 5. Travel                              | 1,069.64                                  | 1,500.00               | 813.49  | 780.20                 | 1,000.00               |
| 6. Training                            | 620.03                                    | 2,600.00               | 265.27  | 390.10                 | 500.00                 |
| 7. Library                             | -0-                                       | -0-                    | -0-   | -0-                    | -0-                    |
| 8. Malpractice<br>insurance            | 1,395.00                                  | 1500.00                | -0-   | 1,170.30               | 1,500.00               |
| 9. Dues and<br>fees                    | 32.00                                     | 50.00                  | 129.51  | -0-                    | 160.00                 |
| 10. Audit                              | 2,100.00                                  | 2,500.00               | -0-   | 1,638.42               | 2,000.00               |
| 11. Contingent<br>reserve              | -0-                                       | 1000.00                | -0-   | -0-                    | -0-                    |
| 12. Litigation<br>reserve              | -0-                                       | 1,000.00               | -0-   | -0-                    | 1,000.00               |
| 13. Marketing &<br>promotion           | 653.51                                    | 5,000.00               | -0-   | -0-                    | -0-                    |
| 14. Attorney                           | 3881.55                                   | See 13.                | 1,247.19  | 390.10                 | 500.00                 |

|  |            |          |           |           |           |
|--|------------|----------|-----------|-----------|-----------|
| recognition                                    |            |          |           |           |           |
| 15. Litigation Expenses (includes expert fees) | 3,372.86   | 2,500.00 | 551.21    | 1,000.00  | 1,000.00  |
| 16. Property Acquisition                       | -0-        | -0-      | -0-       | -0-       | -0-       |
| 17. Contract Services                          | -0-        | -0-      | -0-       | -0-       | -0-       |
| 18. Grants to other pro bono providers         | -0-        | -0-      | -0-       | -0-       | -0-       |
| 19. Other-misc                                 | 130.29     | -0-      | 34.33     | 9.11      | -0-       |
| <b>20. Total Non-Personnel Costs</b>           | 28,277.73  | 32,850   | 6,430.74  | 11,770.63 | 22,760.00 |
| <b>C. Total Expenditures</b>                   | 103,632.45 | 108,500  | 30,247.58 | 58,804.21 | 83,044.00 |

IOLTA funds received 2003: \$51,460 IOLTA funds received 2004: \$ 58,000

## **Budget Narrative**

Please provide descriptions of the following line items in the foregoing budget chart, by item number, in the space provided.

Lines (A)(1), (2), (3) Please indicate the number of hours per week for each personnel position and rate of pay: Plan Administrator, an attorney with 24 years attorney experience, including 15 as a Legal Services attorney, 5 with a private practice, and extensive experience as an active Bar association member and community advocate, was full-time in 2003 @ \$70,000 but reduced to 4/5 time, \$56,000 for 2004, with no increases in pay since originally hired in 2001. We have again budgeted only for 4/5 time but if funds become available would return her to full-time.

Line (B)(1) Please describe the occupancy cost in terms of square footage, utilities or other amenities and indicate whether the occupancy cost is above or below the market rate for that space.

Rent includes administrator's small furnished office, utilities including DSL internet connection, and filing space, plus secretary, reception area, conference room, bathroom and small kitchen area which are shared with landlord/attorney and two other attorneys. Costs well within and probably below market rates for this area. Landlord agreed to take one-half rent for first six months of 2004 due to funding drop, and has agreed to extend through September 2004, cannot commit at this time to less than full rent of \$800.00 per month for 2005. Committee pays telephone expenses and purchased a combination copier, fax, scanner, and applicable software. Plan Administrator uses her personal laptop.

## **ANNUAL TIMETABLE FOR SUBMISSION OF FORMS AND CHECKS:**

|                    |   |
|--------------------|---|
| January 1:         | Checks distributed                                    |
| July 1:            | Annual report, plan and grant application due to IPBC |
| November:          | Notification of awards                                |
| <b>December 1:</b> | <b>IBF grant agreement due and revised budget due</b> |